

# IACP LEADERSHIP IN VICTIM SERVICES AWARD

## Application Guidelines

### *Award Announcement and Eligibility*

The International Association of Chiefs of Police (IACP), through the **Leadership in Victim Services Award**, recognizes law enforcement agencies that demonstrate excellence in providing innovative services to crime victims by successfully integrating current best practices of enhanced victim response into all facets of their organizations. The award recognizes agencies that best exemplify an organizational philosophy of placing victims at the center of their problem-solving efforts, utilizing effective partnerships, training methods and performance monitoring tools to enhance response to victims of crime.

All law enforcement agencies worldwide (private corporations or individuals are excluded) can compete for the award by demonstrating that an innovative approach in meeting the needs of crime victims within their communities has been created, and has either been or is in the process of being fully implemented into the agency. Annually, three awards will be given, one for each agency category: small, medium and large, determined by the number of sworn officers within the department.

### *Application Process and Deadline*

To enter, each agency must complete an electronic application available at: <http://www.login2apply.com/>. The deadline for submissions is **Wednesday, May 31, 2017 at midnight (EST)**.

### *Selection and Recognition*

All of the agencies applying should have programs that meet a number of the following award goals:

- ◆ Innovations in service to crime victims and community needs are a substantial characteristic of the stated mission, vision, policies and procedures that are integrated into all aspects of the organization.
- ◆ Victim response effort is understood and practiced by both sworn and non-sworn personnel working with a broad spectrum of internal and external partners.
- ◆ Specific, measurable goals focused on effectively addressing the needs of crime victims are in place.
- ◆ Successful integration of partners into the organization to improve victim response is present.
- ◆ Victims' initiative within the department and the community is sustainable.
- ◆ Creative and innovative approach(s) to enhancing crime victim response are practiced by the agency leadership and personnel.
- ◆ Comprehensive, agency-wide service delivery mechanism designed to address the needs and concerns faced by victims of crime is in place.

After a peer review of all nominations, the IACP Victim Services Committee will select a winner for each of the three categories based on agency size. **Formal recognition of the awardees will occur at the IACP 124<sup>th</sup> Annual Conference in Philadelphia, Pennsylvania, from October 21-24, 2017.**

## ***Award Guidelines***

Only law enforcement agencies are eligible, not individuals or corporations.

To qualify for consideration, nominations must be approved via a signed endorsement from the agency's executive. Generally, this official is the Chief of Police of a city or municipality, the Sheriff of a county, parish, or borough, or the Commissioner/ Superintendent/Director of Public Safety of a State, Province or University.

Agency size criteria are determined by the number of full time sworn officers/agents employed by an agency (Small:1-100, Medium: 101-500, Large: 501+ sworn).

Nominations must follow the proper format for the preparation and submission process (***electronic submission is required***). If you experience difficulty submitting your nomination electronically, please send an email to: [awards@theiacp.org](mailto:awards@theiacp.org).

Nomination packets in their entirety, together with any supporting documentation, must be completed and submitted ***online no later than May 31, 2017***.

After an agency has won the Award, it will be ineligible to compete for the following three years (for example, if an agency won in 2013, it will not be eligible to compete again until 2017). Additionally, any agency that reapplies after receiving the Award previously must demonstrate how the program has changed or evolved.

Policies, procedures, programs and partnerships must be in place and active at the time of application

## ***Nomination Packet Components***

1. Nomination cover letter signed by the agency executive.
  - a. This endorsement is in support of the program and indicates an approval for the nomination to be submitted.
  - b. Must be submitted on the agency letterhead by uploading the document via the online application.
2. Online Application Form
  - a. Complete the application process online at: <http://www.login2apply.com/>. You will need to create a username and password in order to begin the process.
  - b. You may begin the application then save it in order to finish it at a later time.
  - c. Please note that there is a character limit for each question.
3. Supporting documentation and attachments as deemed appropriate.
  - a. Supporting documents are not required nor are they used in the judging process. However, they may be used in the award ceremony or shared with other law enforcement agencies as examples.
  - b. The online application system will require you to upload the cover letter signed by the agency executive as an attachment. Additional attachments are optional.

## ***Judging Criteria and Assessment***

Nomination packets will be evaluated and ranked based on the following:

- ♦ **Leadership** – demonstration that efforts designed to address the needs of crime victims are an organizational priority that are endorsed and promoted by the agency's leadership; articulation of how victim services are incorporated into most, if not all, aspects of the agency
- ♦ **Partnerships** – explanation of the nature of the agency's relationships with internal and external partners (examples include governmental and non-governmental victim service agencies and advocacy groups, social

service and juvenile justice/service agencies, educational institutions, community organizations, community volunteers, the court system, etc.)

- ♦ **Victim Needs** – discussion of how the organization attempts to address most or all of the crime victims' needs as defined in the seven critical needs of victims-safety, support, information, access, continuity, voice, and justice
- ♦ **Training** – evidence of agency-wide training on addressing victim needs (examples may include engaging training partners, curricula enhancements and various methods of training)
- ♦ **Performance Monitoring** – outline of methods to evaluate the efficacy of the agency's efforts and initiatives in addressing victims' needs.

## ***Award Timeline***

**May 31, 2017** – deadline for all nominations to be submitted online

**July 19, 2017** – applicants are notified of their nomination status

**October 21-24, 2017** – 3 agencies receive awards at the 123<sup>rd</sup> IACP Annual Conference

## ***Inquiries***

If you have questions about this award, please call 800-THE-IACP (800-843-4247), ext. 837 or e-mail: [awards@theiacp.org](mailto:awards@theiacp.org).

If you have technical questions regarding the online application, please call 800-328-1921 or email: [login2apply@login-inc.com](mailto:login2apply@login-inc.com).